

AGENDA

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

**December 5, 2006
Aldermen O'Neil, Lopez,
Smith, Forest, DeVries**

**4:00 PM
Aldermanic Chambers
City Hall (3rd Floor)**

1. Chairman O'Neil calls the meeting to order.
2. The Clerk calls the roll.
3. Discussion relative to Business License applications as follows:
 - a) Penuche's Ale House, 96 Hanover Street
 - b) Electra Nightclub, 34 Fir Street
4. If there is no further business, a motion is in order to adjourn.



#4711

624-6455

6189
+ 547 9617**BUSINESS LICENSE APPLICATION**

Office of the City Clerk/Business Licensing & Enforcement Division/One City Hall Plaza/Manchester, NH 03101/(603) 624-6348

Date: 9/29/065610
Inspector**Instruction ::**

1. Please return all pages of this application with all applicable information completed.
2. Using the worksheet provided, figure the total business license fee.
3. Please make checks payable to the "City of Manchester".
Checks returned by your financial institution are subject to a \$30.00 penalty.
4. The licensing year begins May 1st.
Applications received after this time may be subject to a late charge. New licenses will expire on April 30th of the following year, unless the licensed activities are otherwise limited or invalidated by local, state, or federal authority.

Section I. Identification

Applicant:

Penuche's Manchester, LLC

Business Name:

Penuche's Ale House

Business Address (No P.O. Box):

96 Hanover St.Manchester, NH 03101

Telephone #:

625-0810

Fed. Tax I.D. #:

TBD

Manager's Name(s):

Matthew Audet

Property Owner's Name:

John O'Keefe

Property Owner's Mailing Address (No P.O. Box):

6 Bayview Terrace Hooksett, NH 03106

Property Owner's Telephone #:

261-6966

As part of the application process, some city departments may need to contact your business to schedule an interview or an inspection. Please identify the person to be contacted and the best time(s) to call.

Contact Person:

Todd Tousley 209-3188

Time(s):

Noon and after →**Section II. Business Information****I. BUSINESS ACTIVITIES:***Please check all applicable sections:*

<input checked="" type="checkbox"/> Alarm	<input checked="" type="checkbox"/> Dance/Entertainment-Restaurant ***	<input type="checkbox"/> Performers/Exhibitors ***
<input type="checkbox"/> Amusement Devices **	<input checked="" type="checkbox"/> Downtown Sidewalk Encumbrance ***	<input type="checkbox"/> Raffle ****
<input type="checkbox"/> Amusement Device Vendor **	<input type="checkbox"/> Employment Agency *	<input type="checkbox"/> Secondhand Dealer *
<input type="checkbox"/> Antique Dealer *	<input type="checkbox"/> Entertainment Place of Assembly ***	<input checked="" type="checkbox"/> Sunday Activities *
<input type="checkbox"/> Arcade (6+ amusement devices) **	<input type="checkbox"/> Fair ***	<input type="checkbox"/> Tag Day ****
<input type="checkbox"/> Auctioneer/Auction House *	<input type="checkbox"/> Itinerant Photography/Magazine Sales ***	<input type="checkbox"/> Taxicab/Dispatch Company *
<input type="checkbox"/> Christmas Tree Sales *	<input type="checkbox"/> Junk Dealer/Junk Collector *	<input type="checkbox"/> Towing Company *
<input type="checkbox"/> Circus/Carnival ***	<input type="checkbox"/> Noise Permit ***	<input type="checkbox"/> Other
<input type="checkbox"/> Dance/Entertainment ***	<input type="checkbox"/> Peddler/Civic Center Peddler ***	

(*) Refer to Section II(1) (**) Refer to Section II(2) (***) Refer to Section II(3) (****) Refer to Section VI (pg. 7)

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Section II (cont.) Business Information - License Fee Worksheet

Following are the license fee categories for businesses and business activities in the City of Manchester. Please review each section and calculate the fees where appropriate.

1. Enter your business' square footage here to calculate your fee.
If the square footage is already entered, this number is based on figures submitted with your application from last year. If there have been no changes since last year continue to next applicable section. If there have been any changes, correct the square footage and calculate the fee for _____ sq. feet.
- To calculate the fee, the first 1,500 square feet is \$50.00 and \$2.00 per 100 square feet, or portion thereof, thereafter. Minimum fee is \$50.00; Maximum is \$1,000.00. (Example: A business has 2,200 sq. feet. The license fee is \$50.00 for the first 1,500 sq. feet and \$14.00 for the next 700 sq. feet (\$2 x 7 = \$14) for a total of \$64.00.)

80.00

2. Enclosed Amusement Device Registration form must be filled out completely and submitted. Fees, per machine, are as follows
- a. \$25.00 for each children's amusement device (height and weight requirements for children only), skee ball, basketball device, pinball, concession game, pool table, or billiard table.
Number of machines: _____ x \$25.00 = _____
- b. \$50.00 for each juke box, centralized music system, video games, video dart machine, etc...
Number of machines: _____ x \$50.00 = _____
- c. \$1500.00 for each video poker or video slot machine.
Number of machines: _____ x \$1500.00 = _____
- d. \$300.00 for Arcade License fee (six or more amusement devices).
Note: The count of devices is not to include pool tables, billiard tables, juke boxes or centralized music systems. Fee: \$300.00

e. An Amusement Device Vendor License fee is required of all device vendors. Device vendors located outside city limits are required to submit a list of all "Manchester accounts" along with a \$100.00 license fee. Device vendors located within city limits shall maintain an "account log" and submit a license fee derived from the calculation above (item 1.)
Note: All records of accounts located in Manchester must remain accurate throughout the licensing period.

3. The licenses for the following activities may also require additional paperwork, state licenses, insurance certificates etc...
- a. Circus/Carnival Fee: \$300.00
- b. Dance/Entertainment and/or Entertainment Place of Assembly
Class I - Non-Profit Org. Fee: \$15.00/day
Class II - For Profit Fee: \$100.00/day
- c. Dance/Entertainment (Restaurant) Fee: No Charge
- d. Fair Fee: \$300.00 (one day); \$50.00/add. day
- e. Itinerant Photo Magazine Sales Fee: \$150.00/yr; \$25.00/wk; \$5.00/day
- f. Noise Fee: \$200.00/event
- g. Peddler - City Wide Fee: \$150.00/yr.; \$25.00/day
- h. Civic Center Zone Fee: \$400.00/yr.; \$75.00/day
- i. Performers/Exhibitors Fee: \$10.00/day

* Proration of Initial Annual License Fees *

Initial applications received after May 1, for certain activities, may be prorated as follows. (Call 603-624-6348 for details)

May 1 - Jul 31 100% Aug 1 - Oct 31 75%
Nov 1 - Jan 31 50% Feb 1 - Apr 30 25%

60.00

(Total)

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Section III. Amusement Device Registration

Complete the following registration form for any amusement devices on the premises (Coin-operated and/or Non-coin-operated devices). If there are more devices on the premises than space is provided for below, please attach a list of additional devices.

Owner of Device & Address

TBD

I, _____ hereby certify that all of the information presented above is true and accurate.

Signature: _____ Title: _____ Date: _____
(Signature and Title of duly authorized officer, owner or partner)

Section IV (cont.) Business Principals & Signature

3. If a Corporation (cont.):

(Vice President #2) Name: _____ D.O.B.: _____

Residence: _____ Social Sec. #: _____

_____ Telephone #: _____

(Treasurer) Name: _____ D.O.B.: _____

Residence: _____ Social Sec. #: _____

_____ Telephone #: _____

(Secretary) Name: _____ D.O.B.: _____

Residence: _____ Social Sec. #: _____

_____ Telephone #: _____

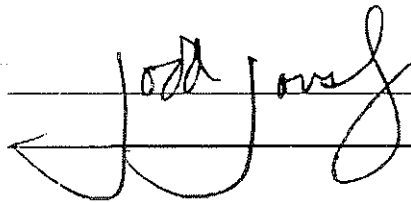
(Clerk) Name: _____ D.O.B.: _____

Residence: _____ Social Sec. #: _____

_____ Telephone #: _____

Duly authorized signature: _____

Print name signed above: _____

 Todd Tousley

Section VI. ADDITIONAL ACTIVITIES

THIS SECTION IS FOR ALL CIRCUS, CARNIVAL, DANCE & ENTERTAINMENT, ENTERTAINMENT PLACE OF ASSEMBLY, FAIR, PEDDLER, PERFORMER AND EXHIBITOR, RAFFLE & TAG DAY APPLICANTS.

Note to all Carnival, Circus, or Fair applicants

All applicants must submit a completed application with the following documentation:

1. A certificate of insurance (\$500,000.00 minimum limit).
2. A copy of all applicable licenses issued by the State of New Hampshire.
3. A list of persons/vendors who shall be allowed to display any merchandise, article, or thing at the event.

Also...License applications must be submitted with all applicable department signoffs (see page 6). Carnival and Circus applicants must submit applications 45 days in advance and may be required to submit additional signoffs, not shown on page 6. Additional documentation may be required by the Office of the City Clerk.

Note to all Peddler / Magazine Sales applicants

All applicants will need to submit a completed application with the following documentation:

1. A certificate of insurance (\$500,000.00 minimum limit).
2. A copy of a Hawkers & Peddlers issued by the State of New Hampshire.
3. A copy of a license issued by the Manchester Health Department (for any food or beverages sales).
4. Two Passport Photos (for identification card)
5. Complete certified criminal record for the previous 5 years.
4. A description and photo of any stand or vehicle to be used (including license and registration).
5. Written permission from all abutting landowners and/or tenants at each business locations. (Peddlers only)
6. Government issued picture identification

Also...License applications must be submitted with all applicable department signoffs (see page 6). Additional documentation may be required by the Office of the City Clerk.

* Be sure to include all details for your event including diagrams if applicable. Attach as many additional pages as necessary. Failure to provide full disclosure of an event may result in the delay or denial of an application.

Business location (or location of sale or event): _____

Business Telephone #: _____

Name and address of person(s) to contact if other than above

Phone #: _____

Phone #: _____

Types of merchandise being sold: _____

Day(s) and date(s) of event/sale: _____

Hours of operation: _____

Admission charge: _____

Previously held a license issued by City Clerk: ☐ No ☐ Yes Type: _____

Who will the event/sale benefit (if other than applicant): _____

Additional remarks or details: _____



John A. Jaskolka
Chief

City of Manchester Police Department

Ralph Miller Public Safety Center
351 Chestnut Street Manchester, New Hampshire 03101-2294
(603) 668-8711 Business Phone
(603) 668-8941 Main Fax
(603) 628-6137 Administrative Offices Fax

Commission

Calvin T. Cramer
John J. Tenn
Nury Marquez
Thomas D. Noonan
Thomas J. Hammond

Deputy Chiefs

Glenn S. Leidemer
Gary T. Simmons
Marc P. Lussier

Executive Secretary
Kim Demers

November 6, 2006

Alderman Daniel O'Neil
Committee on Administration
One City Hall Plaza
Manchester, NH 03101

Re: Business License request - Penuche's Ale House 96 Hanover St.

Chairman O'Neil
Committee on Administration

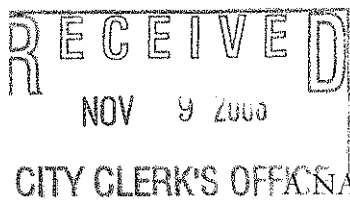
The city has received a request from Mr. Todd Tousley of Keene, NH for a business license to open a restaurant at 96 Hanover Street, the former Stage Door Café. At this time the department is reluctant to sign off on this business license and would suggest Mr. Tousley go before the committee to discuss his plans and manner of operation.

Mr. Tousley's intent is a restaurant with full service liquor license, d.b.a. Penuche's Ale House. I have reviewed the application filed by Mr. Tousley and I am aware that he owns three other locations going by a similar name in Keene, Concord and Nashua NH. I have contacted the State Liquor Commission and received copies of each establishment's record for review.

It is clear that each have various liquor law violations to include the lack of food service, over serving of alcohol and similar offenses. I also checked with the police departments of the respective towns and although the calls for service were not remarkable, they described these establishments as "beer joints" and did not consider them restaurants. They described each establishment as a bar with a set of regular customers and occasional bar fights.

I would suggest that Mr. Tousley's business record with the SLC questions his ability to properly run a full-scale restaurant and liquor establishment without adding a burden to the neighborhood it does business in. A poorly run establishment could certainly negatively affect Hanover Street, commonly known as the theatre district of the city.

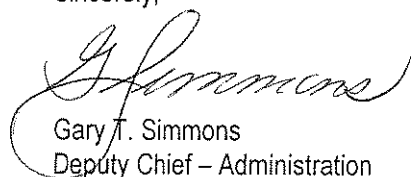
I did have occasion to meet with Mr. Tousley and conveyed my concerns to him. He understood the department's reservation with granting a license and suggested this was his attempt to run a full service restaurant. However, when questioned for details, his plan remained vague including the type of entertainment he planned on pursuing later in the evenings.



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Given these reservations I advised Mr. Tousley I would suggest he meet with the committee and explain in detail his plan for a business in this neighborhood.

Sincerely,

A handwritten signature in cursive script, appearing to read "G. Simmons".

Gary T. Simmons
Deputy Chief – Administration

cc: City Solicitor
Office of the Mayor
Matt Normand

Mail: 103 So. Lincoln St., Keene 03431
 Form # 45
 State of New Hampshire
 N.H. STATE LIQUOR COMMISSION

CARD 1

Name Penuche's Ale House
 Issued to Todd Tousley, Pres Penuche's Inc. 5/94
 Address 199 Baker St - 91 Marlboro St
~~Errr Marlboro and Adams St.~~
 City/State Keene 03431 Home 352-3629
 Telephone # 352-9839 SPT 4/3/63 2/28/94

Year	License Number	License Type	Year	License Number	License Type
30/90	440103	Rest P ^u			
5/91	440103	Rest BW			
5/92	440103	Rest BW			
5/93	440103	Rest BW			
5/94	440103	Rest BW			
5/95	440103	Rest BW			
5/96	440103	Rest BW			
5/97	440103	Rest BW			
3/98	440103	Rest BW			
3/99	440103	Rest BW			
3/00	440103	Rest BW			
3/01	440103	Rest BW			
3/02	440103	Rest BW			
3/03	440103	Rest BW			
3/04	440103	Rest BW			
3/05	440103	Rest BW			
3/06	440103	Rest BW			

COPY

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REMARKS

9/12/90 179:17, IV-consumption of alc bev allowed after the legal hour or 1:30 am
 9/24/90 Susp 178:3-a/178:3-4/181:4
 9/29/90 REGRANT
 10/31/91 V Wrn 91-64-0035/001932-175:1, LIX-no food at restaurant
 3/8/94 \$150.00 Fine 94-51-0004-175:1, LIX/178:18, II/706.38/707.09-alc bev served w/o food being available & with no kitchen area available for food service-alc bev served in unapproved areas
 7/5/94 \$200.00 fine DOV 6/24/94 94-51-0017-179:26, II/179:27, I & III-allowed over the maximum capacity of the permit of assembly in premises-patrons allowed to be served alc bev while not seated or standing at the bar or drink rails-alc bev served in unapproved area
 4/5/95 \$400.00 fine DOV 3/17/95 95-80-0008-179:26, II/179:27, I/179:27, III/404.02-alc bev served to patrons not seated at tables or seated or standing at the bar or drink rail-alc bev consumed in unapproved areas-patrons allowed to congregate in aisles and areas of ingress/egress
 11/6/95 \$300.00 fine DOV 10/13/95 95-84-0018-179:27, III/404.02-did allow patrons to congregate & consume alc bev in aisles/areas ingr/egr-did allow premises to become overcrowded
 5/25/96 V Wrn 96-84-0014-179:39, I-more than 20 oz beer served to 1 person at 1 time
 2/27/97 \$250.00 fine DOV 2/6/97 97-84-0008-179:5, I-alc bev served to intox person
 2/18/98 \$500.00 fine DOV 1/30/98 98-84-0008-179:5, I-alc bev served to intox person
 10/7/98 \$750.00 fine DOV 9/4/98 98-84-0131-179:5, I-alc bev served to 2 intox person
 10/3/98 V Wrn 98-84-0149-179:5, I-alc bev served to underage person-20
 10/28/99 \$250.00 fine DOV 7/30/99 99-514-ROV-alc bev served to underage person-20-179:5, I

3/29/00 \$500 FINE DOV 2/26/00 00-144-ROV-179:5, II-ALLOWED UNDERAGE PERSON-19-TO POSSESS/CONSUME ALC BEV. (aob)

6/19/00 \$1250 FINE (\$1000 FOR 179:5, I, \$250 FOR 179:51, \$250 FOR 179:20, II W/\$250 SUSP FOR 1Y GB) DOV 5/13/01 00-248-ROV - 179:5, I-PROHIBITED SALES TO INTOX, 179:51-DISORDERLY PREMISE AND 179:20, II - EMPLOYEE RESTRICTIONS. (aob)

5/30/01 \$750 FINE (\$500 FOR 179:5, I & \$250 BROUGHT FORWARD FROM 6/19/00) DOV 5/2/01 01-256-ROV 179:5, I-PROHIBITED SALES TO INTOX. (AOB)

11/5/01 \$750.00 FINE. DOV 10/14/01. 01-546-ROV. 179:5, II-ALLOWED MINOR TO POSSESS/CONSUME ALC BEV ON THE PREMISE. (AOB).

4/11/02 \$2000.00 fine and 25 day suspension to commence on Monday, April 15, 2002 with a regrant of Friday, May 10, 2002. DOV 11/28/01 01-663-ROV 179:5 II - allowed alc bev to be possessed or consumed by an underage person (20).

4/11/02 \$1000.00 fine. DOV 1/27/02 02-52-OF 179:20 II - reduced to a V Wrn - allowed an employee to consume alc bev while working; 179:5I - sold alc bev to an intox. person; 179:50 I - allowed a person who was intox. and disorderly to loiter. mfm

10/26/02. Verbla Warning. 02-263-ROV. 179:27 - drinking in areas not approved by the Commission

1/7/04. \$250.00 fine. DOV 12/8/03. 178:20 II - failed to meet rest. requirement, did not have suff. food for 20 persons, food not prepared by licensee, did not hold themselves

out to public as a place where meals were regularly prepared and served. 03-277-ROV. mfm

12/1/04. \$250.00 for 179:27, \$250.00 for 179:26 and a Verbal warning for 179:23 IV. DOV

DOV 9/16/04. 04-359-OF. 179:27 - patrons consuming alc bev in areas not approved by the

Form # 43

State of New Hampshire
N.H. STATE LIQUOR COMMISSION

Issued to Penuche's Inc/Todd Tousley, Pres

City/State Concord 03301

	License	License		License	License
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COPIES

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REMARKS

continued from card 2 - case 04-359-OF. 179:26 - exceeding the lawful limit (overcrowding)
and 179:23 IV - failed to have an affidavit for the bartender on file with the Commission.
9/11/06 V Wrn 06-180-ROV 178:20, II/179:23, IV-food not being adv-PIC affidavit not on file

REMARKS

6/1/00 V Wrn 00-258-AR-179:20,II-employees consuming alc bev while on duty (bandmembers)

8/3/00 V Wrn 00-400-ROV-179:20/179:27-employees(entertainers) consuming while working-allowed
consumption of alc bev in areas not approved for consumption

9/17/03. \$250.00 fine. DOV 8/9/03. 03-411-OF. 178:18 IV - alc bev removed from the licensed
premise by the patrons. mdm

6/30/04. \$250.00 fine and mandatory MTS for owner/gm w/i 30 days. 04-129-OF. 179:5 I - sold
beer to a minor age 20. STING. DOV 5/5/04. mdm

10/30/05 V Wrn 05-323-ROV 179:31/179:20-did adv happy hour-employee-entertainer-consuming whi
working pjp

Form # 45 MAIL: 100 S. Lincoln St., Keene 03431
State of New Hampshire
N.H. STATE LIQUOR COMMISSION
Mail: 100 S. Lincoln St, Keene 03431

Form # 45
State of New Hampshire
N.H. STATE LIQUOR COMMISSION
Mail: 103 S. Lincoln St, Keene 03431

Name Penuche's Ale House

Issued to Penuche's Inc/Todd Tousley, Pres.

Address 4 Canal St

City/State Nashua 03060

Telephone # 595-9831

SPI 2/28/94

[illegible]

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8/27/96 V Wrn 96-62-0040-178:18, II-did not have food available when open for business/bev served

10/23/96 V Wrn 96-62-0046-178:18, II-open for business-food lacking

9/27/97 V Wrn 97-84-0065-179:27, II/503.04-food being consumed not prepared by licensee-patron consuming /congregating in unapproved areas

10/25/97 V Wrn 97-62-0031-179:5, I-alc bev served to intox

10/25/97 V Wrn 97-62-0032-179:5, I-alc bev served to intox person

2/27/98 \$250.00 fine 98-62-0004-179:17, IV-did allow alc bev consumption more than 30 minutes after expiration of legal hour of service

5/6/98 \$500.00 fine \$250.00 for each count of 179:5, I DOV 3/14/98 98-62-0015-179:5, I (2 count alc bev served to 2 intox persons-179:23, IV (recorded as V Wrn)-unapproved PIC

8/24/98 Susp \$750.00 fine DOV 5/8/98 98-62-0016-179:5, I-2 counts-alc bev served to 2 intox people

8/29/98 Regrant

1/20/99 \$1500.00 fine DOV 9/5/98 98-62-0034-179:5, I alc bev served to intox (\$1250); 179:5, II-did allow person under 21 to poss & consume (20) (\$250.00); 179:23, IV-did fail to have design. PIC (recorded as V Wrn) Employees must attend a TEAM prog. within 60 days of 1/20/99

3/4/00 V Wrn 00-125-ROV- 178:18, II REstaurant food not available, 503.04 food del frm off-prm

3/12/01 \$500.00 w/\$250 susp for one yr pending no like violations-DOV 2/7/01-01-050-ROV-comm stated compliance by renewal or they will not renew
RSA 178:18-food ratio requirement 179:23, IV-unapproved person in charge

REMARKS

11/10/02. Verbal Warning. 02-277-ROV. 179:20 II - employee restrictions - employee drinking alc bev while working. mdm

6/19/03. Verbal Warning. 03-170-ROV. 179:54 II - beer tap did not have a handle/label on it.

1/7/04. \$750.00 fine. DOV 12/5/03. 03-274-ROV. 178:20 II - failed to meet rest. requirements insufficient food for 20 patrons, food was not prepared by licensee, licensee did not hold themselves to the public as a place where meals were regularly prepared and served. mdm

9/15/04. \$250.00 fine. DOV 8/13/04. 04-287-OF. 178:20 II - failed to follow minimum opening requirements, failed to have sufficient food available, food not prepared by licensee, did not hold themselves out to the public as a place where meals were regularly prepared and served.

12/1/04. \$250.00 fine. DOV 10/28/04. 04-397-OF. 179:17 - sold or served alc bev after the expiration of the serving hour. mdm

8/10/06 \$250 fine; 179:17 serving after hours; DOV 7/2/06; 06-301-OF; ncs.



Joseph P. Kane
Chief of Department

City of Manchester *Fire Department*

100 Merrimack Street, Manchester, NH 03101
Telephone: (603) 669-2256 Fax: (603) 665-6802
www.ManchesterNH.gov

November 22, 2006

Penuche's Ale House
96 Hanover St.
Manchester, NH

RE: Place of Assembly Permit

Dear Mr. Tousley:

This letter is to inform you that this office is revoking your Permit to operate a Place of Assembly in the City of Manchester due to your failure to comply with the conditions of the original permit.

Due to the extent of the construction and modification of the space, your occupant load has exceeded the required number to operate a place of assembly without a sprinkler system. Prior to the construction, the occupant load was listed as 95. However after reviewing the scale drawing submitted to the city, it has been determined that the new occupant load for the space has been changed to 140.

The State of New Hampshire Department of Safety has adopted the most current addition of the National Fire Protection Association's Life Safety Code, which contains the following tentative Interim Amendment:

NFPA 101 section 13.3.5.1 where occupant load exceeds 100, the following assembly occupancies shall be protected throughout by an approved, supervised automatic sprinkler system in accordance to NFPA 101 section 9.7:

- *Bars*
- *Dance Halls*
- *Discotheques*
- *Nightclubs*
- *Assembly occupancies with festival seating*

As a result, a properly supervised automatic sprinkler system must be installed throughout the property / building that houses your Place of Assembly.

We are notifying the appropriate Local and State agencies of the above action.

If you have any questions regarding this or any other matter please contact Inspector Mitchell Cady at the Fire Prevention Bureau.

Yours in Fire Safety,

Inspector Mitchell Cady

3A

Fire Prevention Bureau

CC: Manchester City Clerk's Office
Manchester Health Department
Manchester Building Department
Manchester Police Department
State of New Hampshire Liquor Commission
File



CITY OF MANCHESTER

Office of the City Clerk



Leo R. Bernier
City Clerk

Carol A. Johnson
Deputy City Clerk


Paula L-Kang
Deputy Clerk
Administrative Services

Matthew Normand
Deputy Clerk
Licensing & Facilities

Patricia Piecuch
Deputy Clerk
Financial Administration

MEMORANDUM

TO: Committee on Administration/Information Systems
Ald. O'Neil, Forest, Smith, Devries, Lopez

FROM: Matthew Normand 
Deputy Clerk

DATE: October 12, 2006

RE: Discussion regarding Electra Nightclub

Please find the attached Business License Application, all correspondence between the new owner, Dana Clay, and myself, as well as communication from Attorney Ben Gayman, representing the Massachusetts College of Pharmacy and Health Sciences. Mr. Clay has been instructed to appear at your meeting to discuss his business plan for the club and be prepared to address all concerns relative to his planned activities at 22 Fir Street.

Additionally, there may be some discrepancy as to how many parking spots that the Electra Nightclub actually has access to during business hours. Either a representative of the college or Attorney Gayman will be present at the hearing to clarify the matter. If you have any questions or concerns prior to your meeting, you may reach me at 624-6348. Thank you.



CITY OF MANCHESTER

Office of the City Clerk



Leo R. Bernier
City Clerk

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Deputy City Clerk

Paula L-Kang
Deputy Clerk
Administrative Services

Matthew Normand
Deputy Clerk
Licensing & Facilities

Patricia Piecuch
Deputy Clerk
Financial Administration

October 12, 2006

Dana Clay, President
LARJ, Inc.
22 Fir Street
Manchester, NH 03101

Re: Electra Nightclub

Dear Mr. Clay:

This letter is intended to follow up my previous voice message. The hearing before the Committee on Administration to review your Business License Application for Electra Nightclub at 22 Fir Street has been set for Monday, October 16, 2006 at 4:00 p.m. in the Aldermanic Chambers, 3rd Floor of City Hall.

Please be prepared at the meeting to discuss your business plan, including but not limited to your parking provisions, security measures, anticipating and mitigating community impact, etc...If you have any questions or concerns regarding preparation for this meeting, you may reach me at the Business Licensing & Enforcement Division of the Office of the City Clerk at (603) 624-6348.

Sincerely,

Matthew Normand
Deputy Clerk of Licensing & Facilities
Business Licensing Division
Office of the City Clerk
T:(603) 624-6348 F:(603) 624-6481
www.manchesternh.gov



CITY OF MANCHESTER

Office of the City Clerk



Leo R. Bernier
City Clerk

Carol A. Johnson
Deputy City Clerk

Paula L-Kang
Deputy Clerk
Administrative Services

Matthew Normand
Deputy Clerk
Licensing & Facilities

Patricia Piecuch
Deputy Clerk
Financial Administration

September 25, 2006

Dana Clay, President
LARJ, Inc.
22 Fir Street
Manchester, NH 03101

Re: Electra Nightclub

Dear Mr. Clay:

I am in receipt of your recent letter dated September 21, 2006 requesting issuance of your Business License. While it appears that your Business License Application is now complete, the Office of the City Solicitor is currently reviewing the information submitted with your letter, including corporate documents and the State form identifying the change of registered agents.

Pursuant to Section 110.25 of the Code of Ordinances of the City of Manchester, your application will be then reviewed by the Committee on Administration at a date tentatively scheduled for October 3, 2006. Chairman O'Neil, however, has not confirmed this date. You will be contacted as soon as a definitive date and time has been set.

As you may recall, the previous president of LARJ, Inc., Mr. Jack Franks, was required to present his business plan to the Committee for activities to be conducted at 22 Fir Street. Please be prepared at the meeting to discuss your business plan, including but not limited to your parking provisions, security measures, anticipating and mitigating community impact, etc... If you have any questions or concerns regarding preparation for this meeting, you may reach me at the Business Licensing & Enforcement Division of the Office of the City Clerk at (603) 624-6348.

Sincerely,

Matthew Normand
Deputy Clerk of Licensing & Facilities
Business Licensing Division
Office of the City Clerk
T:(603) 624-6348 F:(603) 624-6481
www.manchesternh.gov

September 22, 2006

RECEIVED
MANCHESTER SEP 26 2006

06 SEP 26 72:40

LARJ Inc.
Electra Nightclub
22 Fir Street
Manchester, NH 03101

To: Matthew Normand,

Matt, it has come to my attention that there may be some confusion in regards to the issuance of an Entertainment Permit to LARJ Inc. D.B.A. the Electra Nightclub. LARJ Inc. is not requesting to be issued an Entertainment Permit unconditionally. LARJ Inc. hereby states that it is in agreement with all provisions set forth of the Business License # 06-BUS3527 and the Entertainment Permit issued with the aforementioned Business License. LARJ Inc. feels that it is unnecessary to again approach the Aldermanic Board with this issue, since we are in agreement with, and currently operating under the provisions requested by the Aldermanic Board themselves.

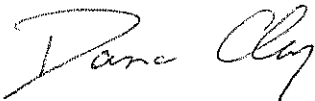
The new ownership of LARJ Inc. Agrees to uphold the following provisions set forth by the Aldermanic Board signed on February 27th 2006.

- (1) The establishment shall be required to hire off-duty personnel from the Manchester Police Department as outlined in section 111.67 of municipal ordinances;
- (2) Licensee shall be obligated to clean up all litter resulting from club operations within six (6) hours of the end of each business day;
- (3) Licensee shall make every reasonable effort to prevent loitering, indecent acts, and the creation of public nuisances or disturbances of the peace by any patrons of Electra Nightclub on the premises of the establishment or immediate vicinity thereof, including all parking lots authorized for usage by Electra Nightclub patrons;
- (4) Licensee shall be obligated to provide adequate parking for the patrons of the establishment. The Licensee's security personnel shall periodically patrol authorized parking lots and maintain security personnel at said lots ½ hour before close until all lots are cleared of patrons;
- (5) ***Security personnel will be positioned at the designated smoking area outside the club when in use; (***) Plans for an outside smoking area have been dropped due to concerns for noise, litter, and safety. A separate smoking room has been created with appropriate ventilation for patrons choosing to smoke.)
- (6) Licensee will enforce the "Dress Code / Rules and Regulations" as indicated on the Electra Nightclub website as of February 12, 2006, numbers 1 through 10, as follows:

2 R

- 1) No baseball caps, do rags, or bandanas. (No Head Gear)
 - 2) No ripped or torn clothing
 - 3) Men must wear a club shirt / collared shirt. No Exceptions
 - 4) No sporting Jerseys Allowed
 - 5) Dress to impress. Management reserves the right to refuse entry.
 - 6) No fighting. Lifetime ban.
 - 7) No weapons or contraband (i.e., Drugs). Lifetime Ban
 - 8) No Drinks or Cigarettes on the Dance Floor or in Bathrooms.
 - 9) No underage drinking. Lifetime ban.
 - 10) False identification will be confiscated and given to Liquor Control.
-
- 7) Licensee agrees to end entertainment promptly at 1:15 a.m. on Thursday through Sunday and at 1:00 a.m. on Monday and Tuesday.
 - 8) Licensee shall make every reasonable effort to prevent the establishment from becoming the proximate cause of a significant increase in criminal activity on the premises of the establishment or in the immediate vicinity thereof;
 - 9) Licensee shall work out procedures with its staff to make sure that all life-safety and fire codes are followed (i.e. overcrowding, aisles kept open);
 - 10) Failure of the licensee to meet any of the aforementioned stipulations may result in the suspension or revocation of this license.

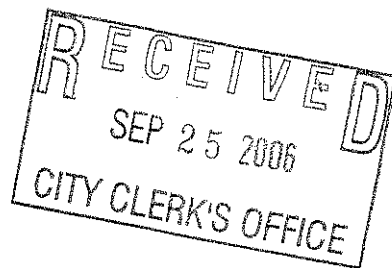
Sincerely,



Dana Clay President LARJ Inc.

September 21, 2006

LARJ Inc.
Electra Nightclub
22 Fir Street
Manchester, NH 03101



To: Matthew Normand,

Matt, I have submitted the following updated corporate documents for LARJ Inc. (Electra Nightclub): certificate of good standing, change of registered agent, and am aware that attorney Bill Thorton has also faxed information to the city clerks office per your request regarding LARJ Inc. during the previous ownership. It is my understanding that this should fulfill the needs of the City Clerks office and that LARJ Inc. has met the requirements of ALL other city offices in regards to applying for an Entertainment Permit to operate under new ownership.

It is the position of LARJ Inc. that this process has taken an unduly amount of time and is requesting that an Entertainment Permit be issued without further delay. This process began on August 10th, 2006 when attorney Bill Thorton contacted you in regards to a transfer of an Entertainment Permit to the new owners of LARJ Inc.. Three weeks later it was determined that a new application would need to be applied for. On August 31st 2006 I began the process of reapplying. I have carefully documented all phone conversations, meetings, messages, letters, and attempted correspondence as well as candid quotes from numerous city employees, and officers regarding the opposition to LARJ Inc. operating as the Electra Nightclub in the city of Manchester.

LARJ Inc. feels that it has built a strong case that our application process has been neither fair nor typical and is being made intentionally difficult due to the city's opposition, and current administrations opposition to the Electra Nightclub. LARJ Inc. is requesting the city and current administration cease further interruption during the application process.

Sincerely,

A handwritten signature in cursive script that reads "Dana Clay". The signature is written in dark ink and is positioned below the word "Sincerely,".

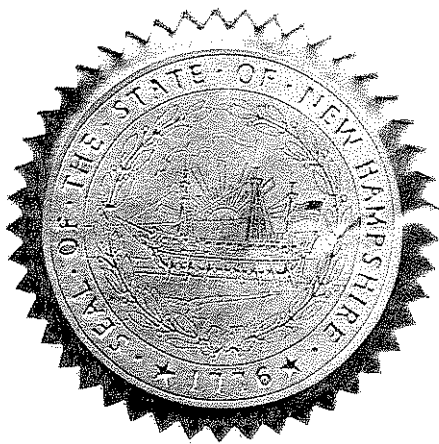
Dana Clay President LARJ Inc.

State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify LARJ INC. is a New Hampshire corporation duly incorporated under the laws of the State of New Hampshire on July 8, 2005. I further certify that all fees and annual reports required by the Secretary of State's office have been received and that articles of dissolution have not been filed.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 21st day of September, A.D. 2006

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner
Secretary of State

STATE OF NEW HAMPSHIRE

Filing fee: \$15.00
Use black print or type.

Form No. 9
RSA 293-A:5.02 (a) and 15.08 (a)

STATEMENT OF CHANGE OF REGISTERED OFFICE
OR REGISTERED AGENT, OR BOTH, BY CORPORATION

TO THE SECRETARY OF STATE OF THE STATE OF NEW HAMPSHIRE

PURSUANT TO THE PROVISIONS OF THE NEW HAMPSHIRE BUSINESS CORPORATION ACT, THE UNDERSIGNED CORPORATION, ORGANIZED UNDER THE LAWS OF THE STATE OF NH, SUBMITS THE FOLLOWING STATEMENT FOR THE PURPOSE OF CHANGING ITS REGISTERED OFFICE OR ITS REGISTERED AGENT, OR BOTH, IN THE STATE OF NEW HAMPSHIRE:

FIRST: The name of the corporation is:

LARJ Inc.

540582

SECOND: The name of its registered agent is recorded as:

JACK^D Franks

THIRD: The street address, town/city of its registered office is recorded as:

22 Fir ST Manchester, NH 03101

FOURTH: The name of its new registered agent is (Note 1):

Dana Clay

FIFTH: The street address, town/city of its new registered office is (Note 1):

22 Fir ST Manchester, NH 03101

SIXTH: The street address, town/city of its registered office and the address of the business office of its registered agent, as changed, will be identical.

SEVENTH: (Print Name) Dana Clay hereby consents to serve as registered agent for this corporation. (Note 2)

Signature of new agent

Dated 9-21-06

LARJ Inc.

By Dana Clay

Signature of its

Dana Clay

Print or type name

COPY

- Notes:
1. Refer to law on reverse side. (If a post office box is given, the physical location must also be given.)
 2. If a Foreign Corporation, the seventh statement must be completed and signed by new agent or a letter of consent signed by new agent must be submitted with this form.
 3. Exact corporate name of corporation making the statement.
 4. Signature and title of person signing for the corporation. Must be signed by chairman of the board of directors, president or another native signatures.

State of New Hampshire
Form 9 - Statement of Change of Registered Agent/Registered Office 1 Page(s)

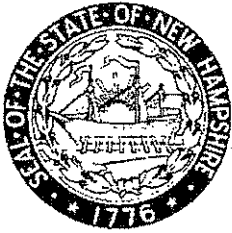
Mail fee
State Hov



T0626427023

PY to: Secretary of State,
7/99
4989

CD Corp Form 9 V-1.0



State of New Hampshire
New Hampshire Department of State
William M. Gardner
Secretary of State, William M. Gardner

09/21/2006

Invoice Number: 4856235

Invoice Date: 09/21/2006 01:03 PM

User ID: 463

Billing Information

LARJ INC.
22 Fir Street
Manchester, NH 03104

Product Description	Certification Number	Order Date	Qty	Pages	Item Cost	Extended	Amount Due
Existence - Cert of Exist/GS/Auth Re: LARJ INC. Contact: LARJ INC. Shipped Via: Mail	1036265	09/21/2006	1	1	5.00	5.00	Paid
Existence - Expedited Fee Re: LARJ INC. Contact: LARJ INC. Shipped Via: Mail	1036266	09/21/2006	1	1	25.00	25.00	Paid
Annual Reports - Fee - Form 47 - (Corporations) Re: LARJ INC. Contact: LARJ INC. Shipped Via: Mail	1036267	09/21/2006	1	1	100.00	100.00	Paid
Corp Fees - Form 9 - Statement of Change of Registered Agent/Registered Office Re: LARJ INC. Contact: LARJ INC. Regarding Entity: LARJ INC. Shipped Via: Mail	1036268	09/21/2006	1	1	15.00	15.00	Paid
Annual Reports - Late Filing Fee - Corporation Re: LARJ INC. Contact: LARJ INC. Shipped Via: Mail	1036269	09/21/2006	1	1	50.00	50.00	Paid

Credit Balance as of 09/21/2006 1:03 PM: \$0.00

Payment Details:

Cash: \$195.00 Receipt#cs 13980(1036265:\$5.00, 1036266:\$25.00, 1036267:\$100.00, 1036268:\$15.00, 1036269:\$50.00,)

Invoice Total: \$195.00

Payment Total: \$195.00

Contact(s): None specified

Amount Due: \$0.00

Include invoice number on all correspondence and send to:

UCC Inquiries: New Hampshire Department of State
107 N. Main St.
Concord, NH 03301

To discuss payment for UCC items call:
(603) 271-3276

Corporation Inquiries: New Hampshire Department of State
107 N. Main St.

To discuss payment for Corporation items call:
(603) 271-3246

9/21/2006 1:03:32 PM

Invoice Number: 4856235

Page 1 of 2

20



BUSINESS LICENSE APPLICATION

Office of the City Clerk/Business Licensing & Enforcement Division/One City Hall Plaza/Manchester, NH 03101/(603) 624-6348

Date: 8-30-06

Instructions:

1. Please return all pages of this application with all applicable information completed.
2. Using the worksheet provided, figure the total business license fee.
3. Please make checks payable to the "City of Manchester".
Checks returned by your financial institution are subject to a \$30.00 penalty.
4. The licensing year begins May 1st.
Applications received after this time may be subject to a late charge. New licenses will expire on April 30th of the following year, unless the licensed activities are otherwise limited or invalidated by local, state, or federal authority.

Section I. Identification

Applicant:

LARJ Inc

Business Name:

Electra Nightclub

Business Address (No P.O. Box):

34
22 Fir St
Manchester, NH 03101

Telephone #:

603-644-1100

Fed. Tax I.D. #:

412180306

Manager's Name(s):

Dana Clay

Property Owner's Name:

Steve Stephanak (Whitecliff Realty)

Property Owner's Mailing Address (No P.O. Box):

1 Colonel Wilkens Rd Amherst, NH 03051

Property Owner's Telephone #:

603-673-7658

As part of the application process, some city departments may need to contact your business to schedule an interview or an inspection. Please identify the person to be contacted and the best time(s) to call.

Contact Person:

Dana Clay (603 381 0990) Time(s): Open

Section II. Business Information

1. BUSINESS ACTIVITIES:

Please check all applicable sections:

<input type="checkbox"/> Alarm	<input type="checkbox"/> Dance/Entertainment-Restaurant ***	<input type="checkbox"/> Performers/Exhibitors ***
<input type="checkbox"/> Amusement Devices **	<input type="checkbox"/> Downtown Sidewalk Encumbrance ***	<input type="checkbox"/> Raffle ****
<input type="checkbox"/> Amusement Device Vendor **	<input type="checkbox"/> Employment Agency *	<input type="checkbox"/> Secondhand Dealer *
<input type="checkbox"/> Antique Dealer *	<input checked="" type="checkbox"/> Entertainment Place of Assembly ***	<input type="checkbox"/> Sunday Activities *
<input type="checkbox"/> Arcade (6+ amusement devices) **	<input type="checkbox"/> Fair ***	<input type="checkbox"/> Tag Day ****
<input type="checkbox"/> Auctioneer/Auction House *	<input type="checkbox"/> Itinerant Photography/Magazine Sales ***	<input type="checkbox"/> Taxicab/Dispatch Company *
<input type="checkbox"/> Christmas Tree Sales *	<input type="checkbox"/> Junk Dealer/Junk Collector *	<input type="checkbox"/> Towing Company *
<input type="checkbox"/> Circus/Carnival ***	<input type="checkbox"/> Noise Permit ***	<input type="checkbox"/> Other
<input type="checkbox"/> Dance/Entertainment ***	<input type="checkbox"/> Peddler/Civic Center Peddler ***	

(*) Refer to Section II(1) (**) Refer to Section II(2) (***) Refer to Section II(3) (****) Refer to Section VI (pg. 7)

2A

Section II (cont.) Business Information - License Fee Worksheet

Following are the license fee categories for businesses and business activities in the City of Manchester. Please review each section and calculate the fees where appropriate.

1. Enter your business' square footage here to calculate your fee.

~~10,300~~ If the square footage is already entered, this number is based on figures submitted with your application from last year. If there have been no changes since last year continue to next applicable section. If there have been any changes, correct the square footage and calculate the fee for 12,300 sq. feet.

To calculate the fee, the first 1,500 square feet is \$50.00 and \$2.00 per 100 square feet, or portion thereof, thereafter. Minimum fee is \$50.00; Maximum is \$1,000.00. (Example: A business has 2,200 sq. feet. The license fee is \$50.00 for the first 1,500 sq. feet and \$14.00 for the next 700 sq. feet (\$2 x 7 = \$14) for a total of \$64.00.)

\$226.00

2. Enclosed Amusement Device Registration form must be filled out completely and submitted. Fees, per machine, are as follows

a. \$25.00 for each children's amusement device (height and weight requirements for children only), skee ball, basketball device, pinball, concession game, pool table, or billiard table.

Number of machines: 3 x \$25.00 =

b. \$50.00 for each juke box, centralized music system, video games, video dart machine, etc... Number of machines: 0 x \$50.00 =

c. \$1500.00 for each video poker or video slot machine.

Number of machines: 0 x \$1500.00 =

d. \$300.00 for Arcade License fee (six or more amusement devices).

Note: The count of devices is not to include pool tables, billiard tables, juke boxes or centralized music systems. Fee: \$300.00

e. An Amusement Device Vendor License fee is required of all device vendors. Device vendors located outside city limits are required to submit a list of all "Manchester accounts" along with a \$100.00 license fee. Device vendors located within city limits shall maintain an "account log" and submit a license fee derived from the calculation above (item 1.)

Note: All records of accounts located in Manchester must remain accurate throughout the licensing period.

475.00

0

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0

0

3. The licenses for the following activities may also require additional paperwork, state licenses, insurance certificates etc...

a. Circus/Carnival Fee: \$300.00

b. Dance/Entertainment and/or Entertainment Place of Assembly

Class I - Non-Profit Org. Fee: \$15.00/day

Class II - For Profit Fee: \$100.00/day

c. Dance/Entertainment (Restaurant) Fee: No Charge

d. Fair Fee: \$300.00 (one day); \$50.00/add. day

e. Itinerant Photo/Magazine Sales Fee: \$150.00/yr; \$25.00/wk; \$5.00/day

f. Noise Fee: \$200.00/event

g. Peddler - City Wide Fee: \$150.00/yr.; \$25.00/day

Civic Center Zone Fee: \$400.00/yr; \$75.00/day

h. Performers/Exhibitors Fee: \$10.00/day

0

* Proration of Initial Annual License Fees *

Initial applications received after May 1, for certain activities, may be prorated as follows. (Call 603-624-6348 for details)

May 1 - Jul 31 100% Aug 1 - Oct 31 75%

Nov 1 - Jan 31 50% Feb 1 - Apr 30 25%

\$301.00
(Total)

Section III. Amusement Device Registration

Complete the following registration form for any amusement devices on the premises (Coin-operated and/or Non-coin-operated devices). If there are more devices on the premises than space is provided for below, please attach a list of additional devices,

[illegible]

I, Dana Clay, hereby certify that all of the information presented above is true and accurate.
Signature: Dana Clay Title: President Date: 8-31-06
(Signature and Title of duly authorized officer, owner or partner)

Section IV. Business Principals & Signature

ALL SIGNATURES MUST BE OF AN OWNER OR DULY AUTHORIZED CORPORATE OFFICER.

1. If a Sole Proprietorship:

Owner: _____ D.O.B.: _____
Residence: _____ Social Sec. #: _____

Telephone #: _____
Signature: _____

2. If a Partnership:

Partner #1: _____ D.O.B.: _____
Residence: _____ Social Sec. #: _____

Telephone #: _____
Partner #1: _____ D.O.B.: _____
Residence: _____ Social Sec. #: _____

Telephone #: _____
Signature: _____

3. If a Corporation:

Corporate Name: LARJ inc
Address (No P.O. Box): 22 Fir ST
Manchester, NH 03101
Telephone #: 603 644 1100 Fed. Tax I.D. #: 412180306
(President) Name: Dana Clay D.O.B.: 5-29-77
Residence: 2 Sawmill Ln Social Sec. #: 008-72-9615
Enfield, NH 03748 Telephone #: 603 381 0990
(Vice President #1) Name: Dave Senecal D.O.B.: 5/11/71
Residence: 65 Cobblestone Ln Social Sec. #: 009 58 6100
Manchester NH 03109 Telephone #: 603 234 9308

Section IV (cont.) Business Principals & Signature

3. If a Corporation (cont.):

(Vice President #2) Name: Dave Senecal D.O.B.: 5/11/71
Residence: 65 Cobblestone LN Social Sec. #: 009 58 6100
Manchester, NH 03109 Telephone #: 603 234 9307

(Treasurer) Name: Dana Clay D.O.B.: 5-29-77
Residence: 2 Sawmill LN Social Sec. #: 008-72-9615
Enfield, NH 03748 Telephone #: 603-381-0990

(Secretary) Name: Dave Senecal D.O.B.: 5/11/71
Residence: 65 Cobblestone LN Social Sec. #: 009 58 6100
Manchester, NH 03109 Telephone #: 603 234 9307

(Clerk) Name: — D.O.B.: —
Residence: — Social Sec. #: —
— Telephone #: —

Duly authorized signature: Dana Clay
Print name signed above: Dana Clay

Section V. Department Signoffs

THE FOLLOWING SECTION MUST BE COMPLETED PRIOR TO ACCEPTANCE OF THE APPLICATION FOR CONSIDERATION. DEPARTMENTS MAY ATTACH CONDITIONS TO THE SIGNOFFS AND/OR INDICATE THAT APPROVAL IS TENTATIVE OR SUBJECT TO FURTHER REVIEW. PURSUANT TO SECTION 110.02(C) OF THE CODE OF ORDINANCES, DEPARTMENTS MAY PLACE ADDITIONAL RESTRICTIONS OR CONDITIONS ON CERTAIN ACTIVITIES.

Building Department, One City Hall Plaza-West Wing 2nd Floor (603-624-6475)

The above application has been reviewed by this department and applicant has met all permitting requirements. The business is consistent with zoning regulations or has been approved through variance. *The square footage reported appears to be accurate.*

Building Department: _____

9/7/06 Health Department, 1528 Elm Street (603-624-6466)

The above application has been reviewed by this department and applicant has met all permitting requirements and/or other requirements of this department.

Health Department: Brentley Bouldry

✓ Police Department, 351 Chestnut Street (603-668-8711)

The above application has been reviewed by this department and applicant has met all permitting requirements and/or other requirements of this department.

Police Department: Dep. J. L. Linn

✓ ⊕ Mandated by stipulations on 06-BUS 3527 2-27-06
Fire Department, 100 Merrimack Street (603-624-6507)

The above application has been reviewed by this department and applicant has met all permitting requirements and/or other requirements of this department.

Fire Department: Paul Allard 9-11-06

X Parks and Recreation Department, 625 Mammoth Road (603-624-6565)

The above application has been reviewed by this department and applicant has met all permitting requirements and/or other requirements of this department.

Parks & Rec. Department: _____

Signoffs will be needed from the depts. above in the indicated order.



WIGGIN & NOURIE, P.A.
Counsellors at Law

MEMORANDUM

To: Deputy Clerk Matt Normand
City of Manchester
From: Ben Gayman for
Massachusetts College of Pharmacy and Health Sciences

Date: September 28, 2006

Re: Campus Parking

Matt:

Seth Wall, Executive Director of the Manchester campus of the College, asked me to provide you with information on the College's parking in the area adjacent to its campus on North Hampshire Lane, Fir and Hollis Streets.

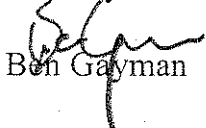
The College has leased a total of 72 spaces from the owner of the "Davison" property for a term continuing through November of 2012 with rights to extend for an additional 10 years. The College's parking spaces are shown on the map of the campus neighborhood attached to this memo and are highlighted in green. Also enclosed are charts of the specific spaces allocated to the College by the lease, highlighted in yellow.

As you may be aware, College students, staff and visitors are on Campus in the library and labs and through closing at 11:30 pm.

Under the lease the College has exclusive use of the parking and access thereto through 4pm every day and shared use with another tenant on Tuesday through Sunday from 4pm to 4am. Therefore, pursuant to the College's lease with the owner, the College students, staff and visitors who remain in their spaces after 4pm and any others who arrive after 4pm are free to use any and all of the spaces at any time (and on Monday the College has exclusive use of all spaces, all of the time).

Please let me know if you have additional questions or need more information.

Thank you.


Ben Gayman

cc: Seth Wall, Executive Director

3A

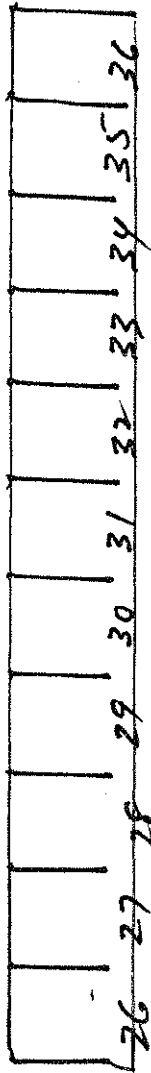
ROOF TOP PARKING - HAMPSHIRE LANE

Mo 12/1/02

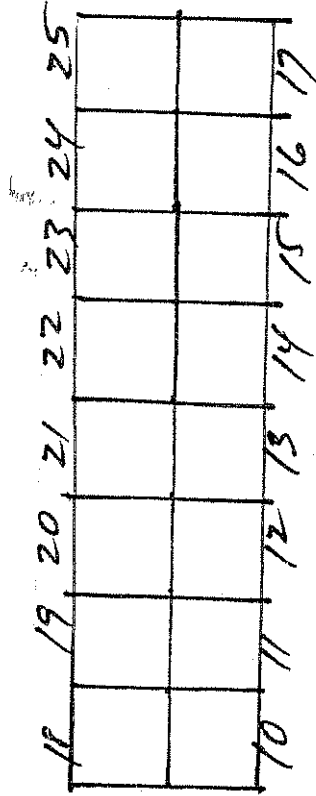
MC PAYS

#S - 10 - 36 = 27 SPACES

9 SPACES AGAINST
WALL ON HAMPSHIRE
LANE

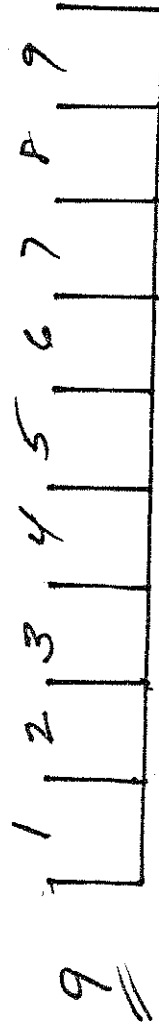


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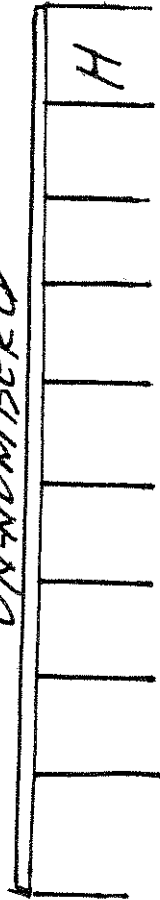
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9

UNNUMBERED



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H

HAMPSHIRE LANE

36 TOTAL = 36 SPACES

HAMPSHIRE LANE

W/CPAHS - # 10-25 - 16 SPACES
 # 29-44 - 16 SPACES
 # 60-63 - 4 SPACES
 TOTAL 36 SPACES

A/0 12/1/02

UPPER PARKING LOT

64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84
45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63		
26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44		
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DUMPS				10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	



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Handwritten characters and symbols, possibly a list or index, including letters like 'C', 'D', 'E', 'F', 'G', 'H', 'I', 'J', 'K', 'L', 'M', 'N', 'O', 'P', 'Q', 'R', 'S', 'T', 'U', 'V', 'W', 'X', 'Y', 'Z' and various symbols.

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